



## Association of Lighthouse Keepers

Patrons: Capt. Richard Woodman LVO HRHistS FNI  
and Neil Oliver

Registered charity: 1089142

[www.alk.org.uk](http://www.alk.org.uk)

### Treasurer

Mrs Fiona Harrison  
Warton Suite  
CHBC  
Burton in Kendal  
Carnforth  
Lancs LA6 1NU

Tel: 01524 784351

Email: [treasurer@alk.org.uk](mailto:treasurer@alk.org.uk)

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Dear Member

In common with many other charities, the Association of Lighthouse Keepers is keen to maximise its income and we can do this through Gift Aid with your help. Gift Aid is a scheme designed to encourage individuals to donate money to a registered charity by allowing such UK charities to claim back the basic rate tax already paid by individuals on such gifts.

Gift Aid applies only to donations of money (which includes membership subscriptions) and such donations must be supported by a valid 'Gift Aid Declaration' which confirms that:

1. You have paid or will pay at least as much UK tax (for the tax year in which you donate) as the amount we will reclaim on your donation(s)
2. You want us to claim tax back for the donations specified

Donations are gifts of money and in the case of the ALK may be given in GB Pounds by means of Cash; Cheque; Standing order or Direct Transfer.

In reality the ALK is able to increase your donations by 28p/25p for every £1 you donate, so it would be very much appreciated if you are able to complete the declaration overleaf, and then forward to me. As your Treasurer, I will then make the claim on behalf of the charity.

If you are not able to Gift Aid your subscription to the ALK, please still complete the form and return to me, ticking the declaration near the bottom of the form and we will update our records accordingly.

Many thanks

**Hon. Treasurer**  
Fiona Harrison



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## Gift Aid declaration – for past, present & future donations

Name of charity or Community Amateur Sports Club:-

Association of Lighthouse Keepers

Please treat as Gift Aid donations all qualifying gifts of money made

Today  in the past 4 years  in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

### Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full home address -----  
-----

Postcode ----- Membership No. -----

Date ----- Signature -----

If you are unable to sign this declaration or do not wish to Gift Aid your donations please tick this box. We will then update our records and not bother you again.

### Please notify the ALK Hon Treasurer if you:

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*
- *If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

**Please send your completed declaration to:-  
Fiona Harrison, Treasurer ALK,  
Warton Suite, CHBC, Burton in Kendal, Carnforth, Lancs LA6 1NU**